

**Global Concepts Charter School
Monthly Board of Trustees Meeting
April 24, 2023
Following 5:00 P.M. Work Session**

Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held by virtual means from Lackawanna, New York 14218 and called to order by Chairman Dawan Jones at 5:16 p.m.

Establish a quorum.

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, William Kruger, Daniel Wilczewski

Excused: Anthony DeMarco (technical difficulties)

Absent:

Other Attendees: Tracy McGee, CEO
Julie Ziobro, Elementary Principal
Tralina Middlebrooks, High School Principal
Lynda Spahr, Board Clerk

A quorum has been established.

Suzie Mazella made a motion to accept the agenda as presented Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

New Business

Principals' Reports

Antonio Estrada made a motion to receive and file the Principals' Reports. Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Item #2 – Secretary’s Report

William Kruger presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packet. Antonio Estrada made a motion to accept the Secretary’s report as presented. Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Item #3 – Treasurer’s Report

Daniel Wilczewski made a motion to receive the Treasurer’s report that all Board members received in their monthly packet. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Item #4 – Regular Meeting Minutes dated March 22, 2023

Antonio Estrada made a motion to accept the regular monthly minutes dated March 22, 2023. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Operations

Antonio Estrada made a motion to approve GCCS 2023-2023 Education Calendar. Motion seconded by Suzie Mazella. Motion roll call as follows: Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve Occupational Therapy Associates Services – OTASI – 2023-2024 Contract as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve Property Accents for the 2023 Landscaping Season at all sites as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve NOCTI for assessments for employability skills in the amount not to exceed \$1,232.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella and Daniel Wilczewski. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve Emath Instruction, Inc. for grades 6-8 Math Workbooks and membership from ESSER funds in the amount not to exceed \$7,460.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve McGraw-Hill for math subscription bundles K-4 (\$17,388.40) and Gr. 5 (\$3,061.80) from ESSER funds in the total amount not to exceed

\$20,450.60 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve Adelmann Palmisano Architects for the Culinary Institute in the amount not to exceed \$70,350.00 as recommended by the CEO and Chairman.

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve Terms and Conditions from LISC Education for CTE Center as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Personnel:

Daniel Wilczewski made a motion to accept the following resignation as recommended by the CEO and Chairman.

- Lindsay Severino – HS ENL Teacher – effective July 3, 2023

Motion seconded by Suzie Mazella and Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve the following emergency conditional appointments, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Lauren Schraft – K-8 Spanish Teacher– effective April 11, 2023

- Gregory Landries – HS Guidance Counselor – effective March 23, 2023
- Matthew Hiltz – K-8 Cleaner – effective March 27, 2023
- Brooke Meyer – HS Guidance Counselor – start date change to April 11, 2023
- Caitlin Morrazzini – K-8 Behavior Specialist – effective May 1, 2023
- Erica Pirro – K-8 Receptionist – effective May 3, 2023

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve the following position changes as recommended by the CEO and Chairman:

- Nicole Pena – from K-8 Receptionist to K-8 Receptionist/Student Data Manager – effective March 27, 2023
- Jordan Jeswald – from K-8 Monitor to K-8 Receptionist – effective April 11, 2023
- Margaret McGrath – from K-8 Substitute to K-8 Long Term Sub – effective March 3, 2023
- Samantha Button – from K-8 Substitute to K-8 Long Term Sub – effective May 5, 2023

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Vendors:

William Kruger made a motion to approve the following new vendors as recommended by the CEO and Chairman:

- ECO Serve – Exterminating needs
- Ventris Learning – Foundations Teachers Manuals
- Tech EDGE, LLC – PowerSchool Consultant/Trainer April 15, 2023 to June 30, 2024

Motion seconded by Suzie Mazella and Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve DM Restaurant Equipment for K-8 Oven Installation (\$1,197.00), Connector Hose Kit/Assembly (\$225.00) and HS Oven Installation (\$1,197.00),

Connector Hose Kit/Assembly (\$225.00) in the total amount not to exceed \$2,844.00 as recommended by the CEO and Chairman. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve CORR Distributor for repairs at 1159 Abbott in the amount not to exceed \$1,722.35 as recommended by the CEO and Chairman. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger Motion to approve Sub-City Electrical, Inc. for K-8 electrical work, receptacles and wall mounted fans in the amount not to \$1,570.00 as recommended by the CEO and Chairman. Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Additional Information

No points of order at this meeting.

Public Participation

Questions from the public were heard and answered.

Adjourn

Suzie Mazella made a motion to adjourn. Motion seconded by Antonio Estrada. Motion passed by voice vote. Meeting adjourned at 5:28 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

William Kruger, Acting Secretary
GCCS Board of Trustees